

# REQUEST FOR APPROVAL OF ADDITION TO OR ALTERATION OF PROPERTY

Preamble: The Declarations of Covenants, Conditions and Restrictions of Winslow Farm Community Association, Bent Tree at Winslow Farm, Laurelwood at Winslow Farm, New Bent Tree at Winslow Farm, Olde Mill at Winslow Farm and Sweetbriar at Winslow Farm (to which all residents agreed) provides for protective covenants and restrictions with the intent of preserving the character of Winslow Farm and to protect property values, therein by requiring prior approval for all additions or alterations of property.

TO: Neighborhood Architectural Committee  
Board of Directors, Winslow Farm Community Association, Inc.

FROM: \_\_\_\_\_ DATE: \_\_\_\_\_  
Name  
\_\_\_\_\_  
Street Address  
\_\_\_\_\_  
Email

Please include a drawing or sketch depicting location and dimensions of the structure, alteration, landscaping, etc.

Description of Request: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Homeowner: \_\_\_\_\_ Date: \_\_\_\_\_

Approval is based on types and description of materials described herein. Once approval is granted, any changes must be resubmitted on a new request form. It is the responsibility of the homeowner to obtain all necessary city and county permits and comply with their building codes. If you have any questions, please contact Winslow Farm Property Manager, Pegasus Properties, Phone (812) 824-3230 or [pegasus.properties@gmail.com](mailto:pegasus.properties@gmail.com). You will receive a response within thirty (30) days.

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Approved with the following stipulations: \_\_\_\_\_  
\_\_\_\_\_

Reason for disapproval if request is denied: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed by \_\_\_\_\_ Date \_\_\_\_\_  
Neighborhood Committee or WFCA BOD (circle one)

All requests must be submitted to WFCA Property Manager,  
PO Box 37, Smithville, IN 47458 or [pegasus.properties@gmail.com](mailto:pegasus.properties@gmail.com)